



Report for the File No. 450

**Supplemental WORKPLAN YEAR 5**  
**Documents & Events**  
**October 2003**

Prepared for the U.S. Agency for International Development  
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## Supplemental Workplan Year 5 Documents & Events

### Environmental Health Project (EHP) Workplan Y5 Supplemental – Planned Publications

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE <sup>1</sup> (Days)	Page Count	Print Run	Electronic Medium
End of Project Report	Activity Report	Administrative Report (Contractual)	USAID, EHP CTO and Backstops	Writing Editing & Proofing Formatting	Editor  Prod. Mgr. Prod. Asst.	5 2 3	50	25	PDF
Lessons Learned	One-page Briefs/ CD-ROM	a. Contractual b. Share lessons learned from USAID's investment in environmental health through EHP II c. Learning from EHP's past experiences what to do and what not to do in future environmental health programming	Primary Audience: USAID (Washington & Field) EHP partners (international organizations, PVOs, and NGOs)	Writing Editing & Proofing Formatting	IC Coord.  Prod. Mgr. Prod. Asst.	5 3 4	N/A	500 <sup>2</sup>	PDF and CD-ROM
Annual Reports	Reports to the File	Administrative Report (Contractual)	USAID, EHP CTO and Backstops	Writing Editing & Formatting	Editor  Prod. Mgr.	5 3	50	15	PDF
Semi-Annual Report	Reports to the File	Administrative Report (Contractual)	USAID, EHP CTO and Backstops	Writing Editing & Formatting	Editor  Prod. Mgr.	5 3	50	15	PDF
Guidelines for Health Programming in Urban Slums	Strategic Report	To advocate for health programming in urban slums and to provide concrete lessons and guidelines for doing so	USAID health officers and program managers	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	3 2 2	25-30	25	PDF

<sup>1</sup> LOE for writing is only for writing and does not include field work, interviews, literature reviews, or research.

<sup>2</sup> Lessons Learned from EHP II (1999-2004); final contract deliverable for the project

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
WHO Scientist Working Group on Malaria	Activity Report	Prepare technical papers to support WHO meeting on malaria vector control	Technical experts in malaria vector control – scientists and mosquito control professionals	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	25	PDF
Madagascar's Population, Health and the Environment Program	Activity Report	Share technical knowledge about integrated population, health and environmental programming	Scientific community, partners, USAID missions, and global	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	25	PDF
Household Water Treatment-Evaluation in Zambia (Written under subcontract with JHU)	Activity Report	Share technical knowledge about point-of-use water treatment	Scientific community, partners, USAID missions and global	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	10 3 2 4	100	50	PDF
Lessons Learned from Hygiene Improvement Interventions	Strategic Report	Share technical knowledge and lessons learned about hygiene promotion and community based sanitation and hygiene	Scientific community, partners, USAID mission and global	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	3  2 2	30	100	PDF

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
Literature Review for Children's Excreta Disposal Practices	Journal Article	Establish benchmark for status of knowledge on the subject—identify knowledge gaps for study/research	USAID Health Office/other donors and research institutions	Writing Editing	Consultant Prod. Mgr.	1 1	10	N/A	PDF or link to article from EHP website
Final Report Peru & Nicaragua: CIMCI in Latin America	Activity Report	EHP final summary report on major aspects of the activity, lessons learned, and recommendations for future work	USAID missions, other donors, and implementing organizations (NGOs)	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	4 2 2 3	30-50	25	PDF
Process Guidelines/Manual (Documentation of OR & Implementation Process): CIMCI in Latin America	Strategic Report & Joint Publication with PAHO	Define recommended process for Hygiene Behavior Change activities	USAID missions, PAHO offices, CAs, NGOs, MOHs	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	100	PDF
Dominican Republic Hygiene Behavior Change Report (2000-2002)	Activity Report	Documents Hygiene Behavior Change Activity (process & outcomes) in Dominican Republic (2000-2002)	USAID missions, other donors and implementing organizations (NGOs)	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	3 2 2 3	30-50	25	PDF

<b>Title</b>	<b>Product Category</b>	<b>Purpose</b>	<b>Target Audience</b>	<b>Production Task</b>	<b>Production Staff</b>	<b>LOE (Days)</b>	<b>Page Count</b>	<b>Print Run</b>	<b>Electronic Medium</b>
Dominican Republic Final Summary Report	Activity Report	EHP final summary report on major aspects of the activity, lessons learned, and recommendations for future work	USAID missions, other donors and implementing organizations (NGOs)	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	30-50	25	PDF
Nepal Handwashing with Soap Initiative	Activity Report	To present the formative planning stages of a public-private partnership on handwashing initiative in Nepal	USAID missions, other development and private sector actors interested in starting up a handwashing initiative	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	25	PDF
Peru Handwashing with Soap Initiative	Activity Report	To disseminate findings from a consumer research and health impact baseline study for the public-private partnership for handwashing with soap in Peru	USAID missions, interested partners, other development and private sector actors interested in starting up a handwashing initiative, actors from other country handwashing initiatives	Writing Editing Proofing Formatting Translating	Consultant Editor Prod. Mgr. Prod. Asst. Translation	5 2 2 3 4	50	25 + 25 in Spanish	PDF

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
M&E Plan for WAWI Partners	Activity Report	To provide the various WAWI partners with a document that: (1) proposes a common set of core indicators and (2) proposes recommendations and next steps for how to undertake future M&E activities.	WAWI partners	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	4 2 2 3	30 + 20 annexes	50	PDF
Hygiene Improvement Assessment Guide	Strategic Report	To provide field practitioners with a means to undertake assessments of hygiene promotion/improvement activities	Field practitioners	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	50	PDF
Literature Review on Community Based Monitoring of Diarrhea Disease Prevention	Activity Report	To highlight the history and problems associated with community-based monitoring	USAID health officers and program managers	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	2  2 2	20	25	PDF

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
Hygiene Improvement Framework (HIF)	Strategic Report	To advocate for diarrhea prevention as a critical component of child survival programs, and for a comprehensive approach to diarrhea prevention programming that includes improving hardware, hygiene promotion, and strengthening the enabling environment	USAID health officers and program managers	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	2  2 2	20	100	PDF
Egypt 1 Situation Analysis and Literature Review	Activity Report	To describe a process for assessing health status and conditions in an urban slum in Cairo	Health and other program managers with in interest in program development in urban slums	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	3  2 2	30	25	PDF
India Report 1 Urban Health Program Development Process	Activity Report	To describe the program development process utilized by EHP/India Urban Health Program	Health program managers with an interest in urban slum programs	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	3  2 2	30	25	PDF
India Report 2 Situation Analysis Indore	Activity Report	To report on a phase of the India Urban Health Program	Health program managers with in interest in urban slums	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	25	PDF



Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
India Report 3 Workshop on Participatory Community Enquiry	Activity Report	To report on a participatory process used in India to understand the community health situation	Health program managers with an interest in urban slum programming	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	2  2 2	25	25	PDF
Participatory Monitoring and Evaluation at the Community Level	Strategic Report	To provide practical guidelines to in how to develop a participatory community monitoring capacity and activities	Health & hygiene program managers	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	3  2 2	35	25	PDF
DR Congo Summary Report	Activity Report	Summarize and capture the lessons learned on a two year activity on integrating sanitation and hygiene into a large bilateral activity	USAID missions and bureaus, EHP partners and SANRU	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	4 2 2 3	40	50	PDF
Peru Sanitation Policy Assessment	Activity Report	Summarize the findings of the consultant team that has carried out an assessment of the National Sanitation Policies in Peru.	Government of Peru Sanitation Policy-makers	Writing Editing Proofing Formatting Translating	Consultant Editor Prod. Mgr. Prod. Asst. Translator	5 2 2 3 3	50	50 Eng. 50 Sp.	PDF

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
Improving Malaria Surveillance in Areas of Seasonal and Unstable Transmission	Strategic Report	Summarize work EHP has performed to support movements in malaria surveillance in Eritrea and its potential applicability to other countries' malaria epidemiological circumstances	USAID health offices in Africa, malaria control program managers, USAID malaria and HIDN staff, international researchers in malaria epidemiology & vector control	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	8 3 2 4	75	45	PDF
Proceedings of an International Symposium on Larval Control for Africa Malaria Vectors	Activity Report	Disseminate results from an EHP-sponsored symposium	International researchers on malaria vector control	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	3  2 2	30	75	PDF
Building Integrated Vector Management Programs in Africa	Strategic Report	Describe progress in establishing IVM programs in 14 Sub-Sahara-Africa countries	African ministries of health, WHO/Africa senior managers, Roll Back Malaria partners, WHO regional advisors for vector biology & control	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	75	PDF
Field Methods for Evaluating Malaria Vector Control Interventions in Africa	Strategic Report	Provide a practical manual of field methods for collecting entomological data to evaluate vector control interventions	Malaria control program staff & health research staff in Sub-Sahara Africa countries	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	8 3 2 4	75	45	PDF

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
National Survey of Malaria Parasite Prevalence in Eritrea	Activity Report	Describe results of the national malaria prevalence survey in Eritrea	Malaria control program staff in African countries, international researchers in malaria epidemiology	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	4 2 1 3	40	75	PDF
Village Pilot Program for Malaria Mosquito Larval Control in Eritrea	Activity Report	Describe results of a research & operational pilot program for mosquito control in Eritrea	Eritrea malaria control program & MOH, malaria control programs in other SSA countries, international researchers in malaria vector control, Roll Back partnership	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	75	PDF
Malaria Risk Stratification in Maputo, Mozambique	Activity Report	Describe results from an EHP activity in Mozambique	USAID/ Mozambique, WHO Southern Africa Malaria Control Program, Roll Back Malaria Partners	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	25	PDF

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
Malaria Risk Stratification in Eritrea	Activity Report	Describe results of EHP work on mapping malaria risk in Eritrea	USAID health officers, Africa malaria control program managers, Roll Back Malaria partnerships, international researchers and malaria epidemiology	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	50	PDF
Inventory of Insecticide Resistance for vectors of Malaria, Kala-azar, and JE in BBIN	Activity Report	Summarize available data on disease vector resistance to insecticides in South Asia	Vector-borne disease control program managers in South Asia, WHO/SEARO	Writing Editing & Proofing Formatting	Consultant Prod. Mgr. Prod. Asst.	3 2 2	30	50	PDF
Inventory of Malaria Drug Resistance in BBIN	Activity Report	Summarize available data on efficacy of anti-malarial drugs in South Asia	Malaria program managers in South Asia, WHO/SEARO, Roll Back Malaria partners	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	4 2 2 3	35	50	PDF
Regional Coordination for Improving Surveillance of Vector-Borne Disease	Activity Report	Describe work to promote cross-border collaboration of vector borne surveillance in South Asia	VBD program managers in South Asia, WHO/SEARO, South Asia MOHs, USAID health officers in South Asia	Writing Editing & Proofing Formatting	Consultant Prod. Mgr. Prod. Asst.	3 2 2	30	50	PDF

Title	Product Category	Purpose	Target Audience	Production Task	Production Staff	LOE (Days)	Page Count	Print Run	Electronic Medium
Uganda Final Report	Activity Report	Share the final results of this two year activity to reduce urban malaria in two cities in Uganda	USAID health officers, partners interested in urban malaria and the scientific community	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	4 2 2 3	40	50	PDF
Uganda First Year Summary Report	Activity Report	Share the results of the first year of this two year activity at the conclusion of the first year	USAID health officers, partners interested in urban malaria, and the scientific community	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	4 2 2 3	40	50	PDF
Improving VBD Surveillance in Nepal	Activity Report	To document the assessment of USAID's investment in the Early Warning and Reporting System in Nepal	USAID Nepal, actors intervening in surveillance in Nepal and elsewhere, scientific community	Writing Editing & Proofing Formatting	Consultant  Prod. Mgr. Prod. Asst.	2  2 2	25	25	PDF
Recommendations for Kala-azar Prevention and Control in Nepal	Activity Report	Document the assessment of Kala-azar prevention and control interventions carried out by EHP in Nepal	USAID Nepal, actors interested in continuing the implementation of community interventions, scientific community	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	25	PDF
Madagascar Final Report	Activity Report	Summarize a five year activity and share lessons learned on the integration of health, population, and environment	USAID missions and bureaus and partners involved in the integration of HPE	Writing Editing Proofing Formatting	Consultant Editor Prod. Mgr. Prod. Asst.	5 2 2 3	50	50	PDF

### Environmental Health Project (EHP) Workplan Y5 Supplemental – Planned Events

Title	Type of Event	Individual Attending	Purpose	Type of Participation	Number of Participants	Handouts	Length
USAID Knowledge Fair	Knowledge Fair	IC Coordinator	Share Knowledge and Networking	Contributor-Poster Session and other knowledge management asset-Webliography	Not known	EHP Brochures, CD-ROMs and Briefs	3 days
Water Information Summit, Delft Netherlands	International Conference	IC Coordinator	Share knowledge related to KM and IT; Networking	Contributor-Poster Session	100	EHP Brochures, CD-ROMs and Briefs	4 days
APHA 2003	Conference	Senior Technical Director	Share knowledge	Contributor – panel discussion Contributor presentation Poster session	10,000	Yes	3 days
JMP Advisor Group Meeting	Workshop	Senior Technical Director	Technical advice to WHO/UNICEF program	Co-chair	40	No	3 days
WSSCC Strategy Meeting	Workshop	Senior Technical Director	Input to strategic planning	Attendee	60	No	3 days
GHC 2004	Conference	EHP Staff	Share knowledge	Contributor – panel discussion	3,000	Yes	3 days
GHC 2004	Auxiliary Event	EHP Staff	Share lessons learned	Contributor Presenter	50-100	Yes	2-3 hours
WSSCC Monitoring Task Force	Workshop	Senior Technical Director	Strategic planning	Co-sponsor	20	Yes	2 days
CCC/PAI Workshop	Workshop	Senior Technical Director	Share knowledge	Co-sponsor	100	Yes	2 days

Title	Type of Event	Individual Attending	Purpose	Type of Participation	Number of Participants	Handouts	Length
CORE Group's Multi-sector Platform Meeting	Conference	Partnerships Activity Manager	To further define the concept of multi-sector (or cross sector) programming	Co-sponsor and contributor	40-50	Briefs on selected activities	2-3 days
ANE Workshop on Urban Health (EHP Hosting)	Informational and skill building workshop	Urban Programming Activity Manager	Advocate for urban slum health programming and share practical guidelines	USAID health officers and program managers, government and non-government counterparts	35-40	Printouts of presentations, draft Urban Health Guidelines	4 days
Public-Private Partnership for Handwashing Initiative Global Technical Workshop	Global Technical Workshop	Project Director & Partnerships Activity Manager	To share the lessons from PPP-HW approach; to further develop the PPP-HW approach; To review the Handwashing Handbook	EHP is an attendee	35	Yes	5 days
American Society of Tropical Medicine & Hygiene, Annual Meeting Dec. 3-6	Technical Conference	ECHO Activity Manager	To share knowledge gained from the project; to chair a symposium on one element of the project's core technical agenda; to host an informal session on a key question related to the project's policy agenda	Chair a technical symposium; Host an informal session; EHP is also sponsoring one participant to present work completed under the project	50 for technical symposium and 25 for informal session	EHP Publications	3 days

Title	Type of Event	Individual Attending	Purpose	Type of Participation	Number of Participants	Handouts	Length
WHO Scientific Working Group on Malaria Vector Control, February 2004, Geneva	Technical meeting, invited participants, at WHO/Geneva	ECHO Activity Manager	To decide on key revisions to current WHO policy regarding malaria vector control	EHP will be a contributor	20	EHP will prepare two to three technical background papers that will be distributed to participants prior to the meeting	3 days
Cairo Health Neighborhood Second Stakeholders Meeting	Meeting	Urban Health Activity Manager	Assess progress to date, early lessons learned and the way forward	Community, donor and GOE representatives	25-30	Progress Report	2-3 days
EHP Nepal Information Dissemination Workshop	Final project dissemination workshop	EHP Nepal Activity Manager	To wrap up EHP's six-year infectious disease program in Nepal and disseminate results and information	Stakeholders, partners from MOH, USAID Nepal, International research institutions	50	Briefs, CD-ROMs	2 days



<b>Title</b>	<b>Type of Event</b>	<b>Individual Attending</b>	<b>Purpose</b>	<b>Type of Participation</b>	<b>Number of Participants</b>	<b>Handouts</b>	<b>Length</b>
International Conference on Urban Health	International Conference	Urban Health Activity Manager	State of the art in urban health	Two poster presentations on EHP/India Urban Health Program	200	EHP Brochures, Briefs, CD-ROMs, Sample EHP Publications	2 days
Cairo Healthy Neighborhood Program First Stakeholder	Stakeholder's Meeting	Urban Health Activity Manager	Analyze data from situation analysis, define neighborhood priorities for action, and engage municipal/government officials and donors in supporting solutions	Community, donor and GOE representatives	40	Community Priorities for Action	3 days
Cairo Healthy Neighborhood Program Second Stakeholder's Meeting	Stakeholder's Meeting	Urban Health Activity Manager	Assess progress to date, early lessons learned and the way forward	Community, donor and GOE representatives	25-30	Progress Reports	2-3 days